

T E N D E R

KERALA FOREST DEVELOPMENT CORPORATION LIMITED,
OFFICE OF THE DIVISIONAL MANAGER
MUNNAR DIVISION.

TENDER FORM

No.P.01/21

Material for sale:-Green Coffee berry Crop from KEP- Koottakkuzhy-
Mankulam Sub-unit.

Locations from where delivery has to be taken- K F D C Koottakuzhy in
Maniyarankudy, Idukki .

Place and date of Tender:-Divisional Office, KFDC, Munnar Division on
04.12.2021 at 1.00PM

Last Date of Receipt of Tender:- 04.12.2021 at 1.00PM.

TENDER

KERALA FOREST DEVELOPMENT CORPORATION LIMITED,
OFFICE OF THE DIVISIONAL MANAGER
MUNNAR DIVISION.

TENDER FORM

Material for sale : Green Coffee berry.

Location from where Delivery has
to be taken : K F D C Koottakuzhy
in Iyarankudy, Idukki.

Name and address of the person to whom this
is issued :

Date of issue: Station.

Signature and Designation of issuing officer.

1. The details shown above are to be filled in by the issuing officer, before issue.
2. All the pages in this Form shall be stamped with the office seal before issue.

Price-620+12% GST

Receipt No. & Date

TERMS AND CONDITIONS.

1. This is the sale of green coffee from the standing crop of the Corporation through competitive tender-cum-auction. The terms and conditions embodied in this tender notice shall form part and parcel of the sale conditions for the purchase Green coffee berries tendered as standing crop.

2. The tender Form with detailed conditions can be obtained from KFDC Divisional Office at Munnar on application in writing and on payment of Rs.620/- +Taxes in cash on all working days between 11 A.M and 4 PM. till on 04-12-2021 at 1.00 .P.M. Tenders can also be downloaded from the website (www.keralafdc.org) submitted along with the cost of the tender form. The cost of tender form may be made in cash, or by NEFT/RTGS to KFDC Bank A/c No. SBI SB A/c No. 67391586884, IFS code: SBIN0070102, Branch: Kottayam Town (70102). **The tenderer can also submit the EMD online/NEFT and the account details of the bank are given below:**

KERALA FOREST DEVELOPMENT CORPORATION
STATE BANK OF INDIA
A/C NO. 67391586884
IFSC: SBIN0070102
BRANCH: KOTTAYAM TOWN.

The cost of tender form is not refundable. Tenders should be submitted in sealed covers addressed to the Divisional Manager, Munnar Division, Munnar and “super scribed” Tender for the purchase of Green coffee Berry as standing crop and should reach the Divisional Office before 1.00.P.M on the notified date. If the date fixed for the acceptance of tenders happens to be a holiday , tender will be accepted on the next working day at the same time and place specified above.

3. In tending bidders should enclose along with the tender a certificate regarding their permanent address with their signature attested by the concerned village officer or attested copies of identity cards issued by the Election commission or officer or attested copies of identity cards issued by the Election Commission or of driving license or Passport. Tenders of those who do not produce satisfactory identity certificates is liable to be rejected.

4. Tender form shall be used only by the persons in those name the same was issued and only for the purchase of the material specified in the schedule.

5. Tenders received after the above specified date and time will not be accepted.

6. Each tender shall be accompanied by the required E.M.D as shown in the schedule below. **The EMD should be paid in the form of Cash/ NEFT and the account details of the bank are given above. In the absence of the required EMD cost, the bid shall be deemed to be invalid & will be rejected by KFDC. Those bidders who are exempted from submission of EMD cost, have to submit a scanned copy of the requisite certificate issued by the concerned authorities. The EMD will be returned to unsuccessful tenderers. No interest shall accrue to this deposit which will be returned after completion of the work and after adjusting dues if any.**

EMD shall be forfeited in case of the following:

- a. The tenderer withdraws their offer during the period of tender validity.
- b. After the opening of tender, the tenderer fails to honor the contract or refuses to comply with any or all terms and conditions of the tender.

KFDC reserves the right to accept or reject any or all the tenders without assigning any reason. TDS and other Taxes as applicable will be deducted from Tenderer/company bills as per Govt. guidelines from time to time.

7. All the columns in the Tender Forms should be neatly filled in ink and the rate quoted should be written both in figures and words against each lot in the column provided. Tenders not properly filled up or without the requisite enclosures will be rejected.

8. The price should be quoted in Rupees for the collection and removal of the entire crop both in figures and in words. In addition to the price so quoted the purchaser shall be liable to pay taxes applicable at the prevailing rates.

9. The corporation shall have the right to accept or reject the tender or to accept only one lot or lots and have the right to sell the material in the remaining lots to other purchasers offering higher rates for those lots. The successful tenderer will have to purchase the entire quantity of standing Green coffee berry crop for which his tender has been accepted by the Corporation.

10. All corrections in the Tender Forms should be initiated by the tenderer himself.

11. The tender will be held at the Munnar office of the Corporation at 1.00PM on the Notified date ie.04.12.2021 where in the said material will be tendered. The Tenders received in due time will be opened by the authorized officer of the Corporation.

12. The highest offer received by the Corporation either through Tenders or at the public auction will ordinarily be accepted, but the corporation reserves the right of accepting or rejecting any offer without assigning any reason thereof. In the event of a tie arising out of the same rate having been offered by more than one Tenderer or with the highest bidder at the auction a re-auction will be conducted at that time among those who offered the highest rate. If any of the highest bidders are not prepared to increase the rate in the said auction it will be open to the auctioning authority to draw the offer by lots between the highest offerers. The Managing Director of the Corporation will finally accept the highest offers or bids only on confirmation of the same.

13. Rules notified as per Circular F.U.(2)37771/99 dated 30.11.99 of the Chief Conservator of Forests and published in part III of Kerala Gazette No.49 pages 353 to 357 dated 14.12.99 shall be binding on this tender.

14. Persons submitting Tenders or their authorized representative shall be present at the time of opening of the Tenders.

15. The E.M.D of the successful bidder shall be treated as part of the sale value. The successful bidder shall remit 1/5 of the total bid amount including the EMD on the same day. If 1/5 of the total bid amount exceeds Rs.1 lakh , the bidders shall remit a minimum of Rs.1 lakh on the same day and the balance shall be paid within 15 days from the tender date. The amount shall be remitted in favour of the Managing Director, KFDC Kottayam, payable at Kottayam through NEFT/RTGS and the receipt must be intimated to the Divisional Manager, Munnar.

16. The security of the standing crop will be the responsibility of the bidder and any crop loss arising from the negligence of the bidder is liable as assessed by the officer of the KFDC to be reimbursed to the KFDC by the bidder.

17. Prior to removal of crop from the plantation premises the bidder will have to obtain required transit passes from the Manager, Concerned after getting the produce verified.

18. The bidder shall be permitted removal of the collected material only on remittance of full amount as per bid in advance.

19. **Agreement & Security Deposit**

The successful bidder should sign an agreement on a stamp paper of Rs.200/- within 15 days from the date of receipt of order of confirmation of Tender/bid, sent by Registered Post. No extension of time will be allowed for executing the Agreement, and the sale shall stand cancelled automatically on the expiry of the above said period of 15 days. On such automatic cancellation of the Sale, the EMD will be forfeited and the Unit will be re-allotted to the next highest tenderer/bidder or disposed otherwise at the risk and loss of the purchaser. When the Unit is so re-allotted or disposed, whatever best amount is offered may be accepted irrespective of the original value of the Unit allotted. The balance amount due to Kerala Forest Development Corporation Ltd., if any, will be recovered from the Purchaser but who will not be entitled to any excess amount if obtained by such disposal. The currency of the Agreement will be for a period decided by KFDC. In case the transaction extends beyond the above period, the Agreement shall be extended till such a time as decided by Managing Director, for valid reasons and after imposition of penalty as per agreement conditions.

Security Deposit.

- (i) At the time of entering in to Agreement the successful Purchaser shall deposit an amount of 5% of the total value of in favour of the Managing Director, KFDC Ltd towards Security Deposit. The Security Deposit amount will be released to the Purchaser only after discharge of the liabilities, if any, after completion of the extraction and transport or on culmination of the contract as per terms of this Agreement, as the case may be.
- (ii) Failure to pay the Security Deposit at the time of Agreement will entail cancellation of the Confirmation Orders and forfeiture of the EMD already paid. Re-tenders will be called for such units or the unit will be allotted to the next highest tenderer at the discretion of the Managing Director, at the risk and loss of the Purchaser.

The loss to the Corporation will be recovered as arrears of Land Revenue under the existing Rules. If any excess amount is received at the re-tender, the defaulting Purchaser will have no claim over the same. Also, he will not be allowed to participate in such a re-tender.

20. The bidder is liable to abide by all Forests laws and rules.

21. Recovery of Dues from Security Deposit and Advance Sale Amount.

All amounts due, if not paid on the due date shall be adjusted from the Security Deposit and the Advance Sale Amount paid by the Purchaser. The Security Deposit and such other amounts remaining with KFDC is liable to be forfeited if the Purchaser fails to abide by the terms of the Agreement.

22. Refund of Security Deposit and the balance of Advance Sale Amount.

The Security Deposit will be refunded to the PURCHASER at the end of the transaction only after the Corporation is satisfied and formalities under the Agreement have been duly complied with by the Purchaser, and that no amount is due from the Purchaser.

23. Transfer of Agreement:

The Purchaser will not assign and / or transfer the allotted plantations to any other person or party.

24. Indemnity for any loss or damage:

a) The Purchaser shall not be entitled to claim any compensation whatsoever in case the Kerala Forest Development Corporation Ltd., is not able to allot the tender/bid item from the said unit due to unforeseen circumstances like floods, cyclone, tempest, disease, pest, drought or any other natural calamities or by reason of any wrongful acts committed by any third party or any other reason whatsoever.

b) The Kerala Forest Development Corporation Ltd., will not be responsible for any loss or damage that may be caused to the produce sold to the Purchaser as a result of fire, floods, theft or any other calamity from the date of delivery of the material till receipt at the purchaser's final destination.

c) Where the material is stocked in the plantation site/temporary dumping yard, the Purchaser shall make his own arrangements to safeguard the produce in an appropriate manner besides insuring the same against any calamities. The Kerala Forest Development Corporation Ltd. will not be responsible for any loss or damage at such a temporary intermediate depot.

25. The period of contract will be up to 31-03-2022 from the date of agreement for the successful tenderer/bidder the complete collection of the standing crop which ever is earlier.

26. The successful bidder will have to remit the balance sale value of the material within 15 days from the date of receipt of intimation of confirmation and will have to complete the removal as per clause 25.

27. Failure to remit the part sale value and the taxes applicable of the balance sale value as the case may be within the stipulated time will entail cancellation of the sale by the corporation and resale of the material in any other manner at the risk and loss of the defaulting bidder. The loss if any to the Corporation consequent on the default shall be treated as arrears of land revenue and shall be recovered from the defaulter under the provisions of all the Revenue Recovery Act or by other legal means if not paid by the defaulter within a reasonable time as specified by the Corporation. The defaulter however will not be entitled for gain if any if the price obtained for the material in the subsequent disposal is more than that quoted by him in the original Tender. The actual proceeds on resale if a loss to the Corporation the short realisation including all expenditure incidental to such resale including notification charges incurred by the Corporation will be recovered from the defaulter as aforesaid.

28. The standing Coffee berries of the Division have to be collected from the location shown in the tender form. The charges for weighing , loading and transportation of the produce etc. from the said site shall be borne by the purchaser.

29. The bidder should inspect the standing coffee berry crop and collect all the information deemed necessary by him in this regard before submitting the Tender. No complaints regarding quality or others will be entertained after the sale.

30. The E.M.D. of the unsuccessful tenders will be returned to them on the same day (for those EMD remitted as cash) after the completion of the sale procedure.

31. All post offers received within 7 days from the date of Tender –cum–Auction should be accompanied by a NEFT for the full value at the rates quoted. Post offer received after 7 days from the date of Tender will not be considered.

32. Changes and modifications , if any, in the above tender conditions will be announced at the time of opening of tender.

33. The Corporation reserves the right to cancel the tender at any point of time without assigning any reasons whatsoever.

DIVISIONAL MANAGER.

TENDERER

KERALA FOREST DEVELOPMENT CORPORATION LIMITED,
OFFICE OF THE DIVISIONAL MANAGER
MUNNAR DIVISION.

RECEIPT FOR E.M.D

No.P-01/21

DATE:

TENDER FOR THE SALE OF STANDING COFFEE CROP FROM
KERALA FOREST DEVELOPMENT CORPORATION LTD.

Received Cash/NEFT/Pay Order No.....dated on

..... in favour of the Managing Director, Kerala Forest Development Corporation Ltd. in cash, Rs.4200/- (Rupees Four thousand two hundred only) as EMD for submission of tender and for participation in auction,

From

For KERALA FOREST DEVELOPMENT CORPORATION LTD.

Date of opening of tenders on 04.12.2021

Date and time of auction 4th December 2021 at 2.00PM.

KERALA FOREST DEVELOPMENT CORPORATION LIMITED,

OFFICE OF THE DIVISIONAL MANAGER

MUNNAR DIVISION.

TENDER FOR THE PURCHASE OF STANDING COFFEE CROP FROM THE KERALA
FOREST DEVELOPMENT CORPORATION LTD.

From (Name in block letters and address in full)

To

The Divisional Manager,
Kerala Forest Development Corporation Limited,
Munnar Division, Munnar P.O.685612.

Sir,

I/We hereby tender to purchase the materials specified herein according to the terms and conditions of the Tender Notice which I/We have got myself /ourselves well acquainted.

I/We enclose/deposit herewith a cash for Rs
(Rupees.....) in favour of the
Managing Director, Kerala Forest Development Corporation Ltd. Kottayam a Earnest
Money Deposit for the purchase of the materials for which the tender is offered.

DECLARATION

1. I/We undertake to complete the purchase of the material tendered for within the period shown in para 21 of the terms and conditions.
2. I/We agree to abide by the terms and conditions of the tender –cum-auction.
3. In addition to the price tendered I/We shall pay the Taxes as applicable at the prevailing rate.

Station:

Date :

Name and Signature of the Tenderer

SPECIFICATION OF MATERIALS.

Description of materials to be purchased	Location from where delivery is to be taken	Tender rate in in figures and in words.
Standing Green Coffee Berry crop collected from KFDC Koottakkuzhy Plantation	K F D C Koottakuzhy in Maniyarankudy, Idukki.	Rs...../Kg (Rupees in words)

Station:

Date:

Signature of the tenderer.

Note:-1.Tenders received without attestation of corrections as stipulated in the Tender Form is not accepted.

2.Tenders should be written in ink.

3.The Managing Director reserves the right to decide the quantity to be sold.

SCHEDULE

(Ref. Item No.4 of Terms and Conditions.)

Description of materials to be purchased	E.M.D in Rs.	Cost of Tender	Location from where collection is to be made	
Standing Green Coffee Berry crop collected from KFDC Koottakkuzhy Plantation	Rs.4200/-	620+ GST	K F D C Koottakuzhy in Maniyarankudy, Idukki	

- 1.Last date of issue of tender form: 04.12.2021 up to 12.00PM.
- 2.Last date of receipt of tender: 04.12.2021 up to 1.00 PM..
- 3.Date and place of tender: 04.11.2021 at the KFDC, Divisional Office, Munnar.

DIVISIONAL MANAGER,
MUNNAR DIVISION.